











Office 2016

What's new and improved?

New Features*	 Access	 Excel	 OneNote	 Outlook	 PowerPoint	 Project	 Visio	 Word
Co-Authoring					✓			✓
Better Control over Resource Scheduling						✓		
Better Together with Windows 10		✓	✓		✓			✓
Cross-Platform, Cross-Device Use		✓	✓	✓	✓			✓
Export Data Source Information to Excel	✓							
Improved Data Connectivity							✓	
Improved Version History		✓			✓			✓
Mail Triage				✓				
Modern Attachments				✓				
Modern Shapes							✓	
More Flexible Timelines						✓		
New Chart Types**		✓			✓			✓
Office Themes	✓	✓	✓	✓	✓	✓	✓	✓
One-Click Forecasting		✓						
OneDrive Integration		✓	✓	✓	✓			✓
Real-Time Typing								✓
Shared Notebook			✓					
Simplified Sharing		✓			✓			✓
Smart Lookup		✓		✓	✓			✓
Tell Me	✓	✓		✓	✓	✓	✓	✓

*Information provided by [Office Support](#)

**Chart types: [Treemap](#), [Waterfall](#), [Pareto](#), [Histogram](#), [Box and Whisker](#), and [Sunburst](#).